

Business Development Committee Meeting
MINUTES –February 26, 2009



Time: 12:00 p.m.
Location: 122 State Street DDA/ Main Street Office

Present: Stephanie Schlittler -Chair, Jane Cartwright, Charlotte Swann, Mary Heikkinen, Al Patterson, Pat Convery, Nathan Voght (DDA Director), Karen Williams (Main Street Coordinator) Absent: Kevin Brady

1. Call to Order: S. Schlittler called the meeting to order at 12:10 pm.

2. Approval of Meeting Minutes

Motion by M. Heikkinen to approve Business Development Committee Meeting Minutes from January 15, 2009; Motion seconded by P. Convery; Carried.

3. Work Plan Development FY 2009-2010. There was discussion on being more specific in our work plans. There needs to be task master etc. N. Voght and S. Schlittler will address the work plan and provide outlines for the next meeting.

4. Retail Development Strategy/ Business Recruitment. The Brochure will be done soon! N. Voght and S. Schlittler are making the final corrections and the revisions will be ready before the next meeting.

5. Howell Happenings Live. Great reviews and a full house (33+ people). Only negative is that there needs to be round tables and not the long one (to hard to hear and cannot see everyone) and that all the new faces needed to be introduced. Next meeting a date for Spring HHL will be set. Thanks to Uptown for the great service.

6. H.B.A.T. We have 4 letters back. The deadline is March 9th and the contact date is March 19, 2009.

7. Other Business.

Welcome Pkg: A. Patterson noted that he thought we should have a welcome package with the info needed to get things going for a business downtown (power co, phone, sewer. Etc). S.Schlittler asked A. Patterson to get together a proposal for the next meeting.

Volunteer Hours. – (hours, plus meetings) S. Schlittler 15, P.Convery 6, C. Swann 4, A. Patterson 6.

8. Motion to adjourn by P. Convery at 1:25 PM, 2nd by C. Swann, Motion Carried.

Next Business Development Committee Meeting: Thursday March 19, 2009, 2009 at noon at the DDA/Main Street Office.