

Design Committee Meeting
Minutes – July 10, 2008

Time: 6:00 p.m.
Location: 2nd Floor Conference Room City Hall



Present: Jeff Hanson–Chair, Christy Conn, Pam Lewis, Mindy Arnold – Mainstreet Manager; Gudrun Patton, Terry Lyons, Jeri McKeon-Anderson, Bruce McCullen, Gary Kacksetter
Absent: Eric Conn, Jennete Marsh, Brian Shorkey, Jeannette Ambrose, Ron Gari, Bernadette James, Terry Wilson

1. **Call to Order;** Meeting called to order by J. Hanson at 6:05 pm.

2. **Approval of Design Committee Minutes** from June 26, 2007 meeting.

Motion by C. Conn, supported by G. Kacksetter to approve meeting minutes from June 26, 2008 as presented. Motion passed unanimously.

3. **Façade Incentive Program**

Nothing new to review, next round of applications due September 1, 2008.

4. **Streetscape Element Update**

Historic Markers – R. Gari not present to update the committee

Benches – DPW has started installing and will finish next week.

Possible Downtown Master Plan or Design Plan Update from further discussion at June MS/DDA Board Meeting – J. Hanson reported that the city is in the financing stage of a project that would repave 30% of the city streets as well as repair the water lines. Should the design committee want to move forward with Alleyscape project we would have to probably incorporate that with the Master Design Plan.

5. **Walking Tour Podcast**

E. Conn not present to report on status. C. Conn mentioned that she would help with script of podcast as E. Conn is only prepared to do the technical part of the project.

6. **Property Owner Workshop Series**

C. Conn contacted Bazanni Associates to do a seminar on “being green”. J. McKeon-Anderson contacted Dan Schnieder who has presented in the past. The committee discussed possible dates and times for the workshop and decided that lunch programs may work. Committee also discussed the possibility of partnering with the Chamber of Commerce for invitations to members as well as the use of space. C. Conn and J. McKeon-Anderson are to contact the prospective speakers and report at the next meeting what works for the speakers.

7. Volunteer Recognition Reception

Committee Members were reminded to RSVP to Nathan Voght. The Reception will be July 31, 2008 starting at 5:00 pm at Cobb-Hall Insurance and ending with an awards presentation at the Opera House at 6:00pm.

8. Other Business

122 State Street – P. Lewis updated committee on the progress of her building rehabilitation. They have looked at a prospective plumber and are also working with B. McCullen. So far the inside has been gutted and the public has responded positively to the changes.

Design Assistance Brochure – Nathan Voght will be taking over, working with G. Patton to finish.

Reminder for MHPN Conference Paper – all one page papers have been turned in.

J. Hanson also noted that the DDA Board will soon be full. This change could mean that he would likely be giving up his position as Chairperson of the Design Committee or Treasurer on the DDA Board. J. Hanson wanted to make the committee aware should he no longer be on the committee as Chairperson.

Volunteer Hours – J. Hanson 1.0, J. McKeon-Anderson 3.0, G. Patton 2.0, T. Lyons 0, P. Lewis 0, B. McCullen 0, C. Conn 6, G. Kacksetter 0.

Next Meeting July 24, 2008 at 6 PM.

Motion to adjourn made by T. Lyons at 6:44 PM, supported by G. Patton and passed unanimously.