

Design Committee Meeting
Minutes –April 24, 2008

Time: 6:00 p.m.
Location: 2nd Floor Conference Room City Hall



Present: Jeff Hansen-Chair, Gudrun Patton, Terry Lyons, Ron Gari, Gary Kackstetter, Jeri McKeon-Andersen, Christy Conn, Brian Shorkey, Jeanette Marsh, Bruce McCullen, Eric Conn, and Pam Lewis, Absent: Bernadette James, Jeannette Ambrose, Mindy Arnold- Main Street Manager and Terry Wilson.

1. **Call to Order;** Meeting called to order by J. Hansen at 6:25 pm.
2. **Approval of Design Committee Minutes** from April 10, 2008

Motion by G. Patton, supported by B. Shorkey to approve meeting minutes from April 10, 2008 as presented. Motion passed unanimously.

3. **Review Facade Incentive Program Applications**

No news to be reported.

4. **Downtown Streetscape Elements**

Benches

J. Hanson reported the Howell Main Street and Downtown Development Authority Board discussed benches for downtown at their April meeting and approved all fourteen benches to be backless.

Historic District Entrance Markers

Coordination continues with MDOT for the approval for the historic markers to be placed on Grand River Ave.

5. **Improving Alley Spaces**

Five alley surveys have been returned to the Main Street Office. The Committee reviewed and discussed. B. Shorkey volunteered to compile all of the survey information & put together a report to present to the committee for options to improve Peanut Alley.

6. **Historic Preservation & Design Award Nominations.**

The committee reviewed the submitted nomination forms and continued discussion for the award program. The following buildings were nominated in the following categories for an award.

Preservation Stewardship:

- 1st National Bank
- The Howell Opera House
- 1st Presbyterian Church
- The Howell Library

The Court House
Donald Jewelers
Cobb Hall

Exterior Restoration / Rehabilitation:

Down Home Interiors
111 / 113 Michigan Ave. (Landlords Building)
104 & 106 Grand River

Building Interior:

The Howell Winery
Edward Jones
Monica Copeland Law Office
Hanson Financial
The Howell Opera House
Simplicity Spa
Howell Western Wear
Down Home Interiors

Sympathetic Addition

First Baptist Church

Compatible New Construction:

Runyan Brothers Building

7. Historic Preservation and Design Awards Program

J. McKeon-Andersen & R. Gari met with the Copper Pickle to review the menu for the evening. J. McKeon-Andersen's cousin Steve Deveraux volunteered to play the piano for the event.

8. Review Walking Tour Handouts for History Days

The brochure was presented to the committee, the committee agreed no further modifications where need.

9. Advanced Design Training Reminder

No new business

10. Other Business

Volunteer hours were reported as follows:

G. Patton	4
E. Conn	1
J. Ambrose	1.5
R. Gari	5
P. Lewis	1
J. McKeon-Andersen	6

11. Adjourn

**Motion made by E. Conn to adjourn at 7:50 p.m. and it was supported by G. Patton.
Motion carried unanimously.**

The next meeting will be May 8, 2008 2nd Floor Conference Room of City Hall.